



MEMORANDUM

TO: AP Coordinators
FROM: Sarah Fronczek, AP Coordinator
DATE: May 2009
SUBJECT: AP Invoices

The information below is to assist you with completion of your school's AP invoice. You may find the "decision-tree" on the second page helpful in determining options.

- ☐ **State Funding**
 - State funding for AP exams is available **exclusively** for students in **grades 11 and 12** who take **AP Science and Mathematics exams**.
 - Students must be enrolled in one or more of the following AP courses in order for the exam to be covered by the state funding: AP Calculus AB, AP Calculus BC; AP Statistics; AP Biology; AP Chemistry; AP Environmental Science; AP Physics B; AP Physics C; AP Physics C.
 - AP Computer Science A and AP Computer Science AB are **NOT** considered math or science courses and those AP exams are **NOT** covered by the funding described in this memo.
- ☐ **Federal Funding**
 - Federal funding is available for AP exams not covered by state funds for any student who is enrolled in an AP course and qualifies for the **free and reduced lunch program**.
 - Grade 9 and 10 students, who qualify for free and reduced lunch **and** who are enrolled in Advanced Placement mathematics and science courses, may have the entire cost of all AP exams paid, **including** the mathematics and science AP exams.
 - Grade 11 and 12 students, who qualify for free and reduced lunch **and** who are enrolled in Advanced Placement courses may have the cost of AP exams paid, **excluding** the mathematics and science exams which are covered by the state funding.

The following guidelines must be followed in order for the Indiana Department of Education (IDOE) to pay the invoice each school submits to the College Board.

- ☐ Students **must be enrolled** in the associated AP course to be eligible for AP state and federal funding.
- ☐ Each course which uses the "AP" title and includes "AP" on a student transcript **must be approved through the College Board AP Audit**. This process must be repeated with each new AP teacher and/or AP course. The Department of Education cannot pay for AP exam fees for students who are **retaking AP exams**. **These exams may not be included in the number of exams** which are paid by state or federal funds.

Submit the College Board AP Exam Invoice: State Copy by **June 30, 2009** for exam costs to be funded.

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Further information and updates can be found at http://www.doe.in.gov/opd/advpla/adv_pla.htm.

Option 1, Option 2, or None?

